

Tamim Almousa

+966 53 751 3391
almousa16@up.edu

Profile:

Seasoned comedian and accomplished screenwriter.
Grew up in England, grew up some more in America.
Fluent in English and Arabic, written and spoken.
Well-spoken, well-read, well-traveled.

Education:

Bachelor of Arts, Major: Communication Studies
University of Portland, Portland, OR

August 2016

Employment:

Intern, *99.1fm Portland Radio Project*, Portland, OR

2015-2016

- Co-hosted the morning News & Music Show.
- Demonstrated an enthusiasm for entertaining others through music selections and on-air interviews of selected guests.
- Operated radio equipment/software.
- Promoted shows/projects via social media; Facebook, Twitter, Instagram.

Project Coordinator, *Henry Downey Talent Management*, Portland, OR

2013-2014

- Functioned as point person for out-of-town guests.
- Arranged conferences and company functions.
- Coordinated talent auditions and table reads.

Project Coordinator, *Salehiya Trading Establishment* Riyadh, Saudi Arabia

2008-2011

- Created proposals for the sales of a full spectrum of medical supplies.
- Supervised onsite installments/inspections for hospitals, clinics, and labs.
- Communicated with government officials.
- Translated emails from Arabic to English and vice-versa.

Public Relations Representative, *KIAK*, Riyadh, Saudi Arabia

2007-2008

- Drafted press releases for clients.
- Translated documents from Arabic to English and vice-versa.
- Utilized multi-lingual skills to communicate with international clients.
- Led presentations and demonstrated good public speaking skills.

Sales Associate, *Maritime Fine Art Gallery*, Portsmouth, England

2005-2007

- Responsible for getting the gallery up and running each day, as well as securing it before end-of-the-day closing.
- Maintained calendars, processed payments, and handled incoming calls.
- Assisted customers with a wide range of customer service issues.
- Communicated ideas/requests from customer to artist.
- Managed incoming and outgoing artwork.

Volunteer work:

- **D.J.**, *KDUP College Radio*, Portland OR
- **Server**, *Saint André Bessette Catholic Church*, Portland OR

Awards:

- **Semi-finalist**, *ScriptFest Screenplay Contest*
- **Semi-finalist**, *Act One Screenplay Competition*
- **Quarter-finalist**, *Scriptapalooza International Screenplay Competition*
- **Quarter-finalist**, *BlueCat Screenplay Competition*

Samples and **References** are available upon request.